



Street Lane Primary School

Street Lane, Denby, Ripley, Derbyshire DE5 8NE

01773 742717 – info@streetlanprimary.org

Headteacher – Mrs Natasha Austin-Cooke



Application for exceptional absence in term time

Parents/Carers wishing to apply for absence due to exceptional circumstances during term time should complete this form and return it to school for consideration by the Headteacher, as far in advance of the proposed holiday as possible. A different form must be completed for each child.

Child's First Name:		Child's Surname:	
Child's date of birth:		Child's Class:	
First Name of Parent/Carer:		Surname of Parent/Carer:	
Address:			
Telephone Number:			
Date of Last Day at School:		Date of Return to School:	
Total Number of School Days to be missed:			
Reason for Exceptional Absence:			
I make application for my child named above to have authorised absence from school for the reasons stated. I understand that if this is not agreed then any absence will be treated as unauthorised and may lead to the issue of a Penalty Notice or a Summons for irregular school attendance			
Signature of Parent/Carer		Date:	

"Each and every child is special to us. Throughout their learning journey, we aim to develop self-belief, confidence, positive well-being and independence in a culture of mutual respect. We want our children to be the best that they can be".